**MEMORANDUM**

**TO:** Federation Chairmen and Treasurers

**CC:** Federation Secretaries, NFWI Trustees, Senior Staff

**FROM:** Emma Holland-Lindsay, Head of Public Affairs

**Date: 12 October 2021**

Dear all,

I am writing to inform you of an opportunity for members to get involved with the restoration of Parliament. The NFWI is working with Involve and the Houses of Parliament Restoration and Renewal Programme to engage WI members in a Community Conversation about the restoration of the Palace of Westminster.

The R&R programme is committed to engaging, informing and listening to the public throughout the duration of the process.

The Community Conversation focus group will enable WI members to inform plans for the restoration and renewal of the Houses of Parliament. It will be a small group held on Zoom and it will explore questions such as:

* What do people think about the building's different roles?
* What would make the building feel welcoming to diverse communities across the UK?
* What is needed to make the building accessible?
* What facilities should a Parliament building have?

Anonymous feedback from the session as a whole will be provided to public participation charity Involve, who will then combine it with the results of other Community Conversations to provide a report to the R&R Programme.

This small focus group will be held via Zoom on 26 October between 1 and 3pm and all WI members are encouraged to apply.

As a thank you, participants will receive a £30 gift.

You can read more about the restoration project here: <https://www.restorationandrenewal.uk>

We would be grateful if you could promote this opportunity to your members.

Members who wish to attend should email pa@nfwi.org.uk with their name, email, WI and federation by Wednesday 20 October. Due to the limited number of places, members will be selected in a random ballot.

In the meantime, if you have any questions, please get in touch with the Public Affairs Department via email (pa@nfwi.org.uk) or phone (020 7371 9300 ext. 2002).